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## Section I: A. General Information

### 1. Overview, Mission, and History

#### a. Overview

The Community Campus facility is owned and operated by the Foundation for Seacoast Health, a private charitable foundation created in 1984 when Portsmouth Hospital was sold to Hospital Corporation of America. The proceeds of that sale were placed in a charitable trust, to be used to improve the health and quality of life of Seacoast citizens residing in the following nine towns:

- Portsmouth, NH
- Newington, NH
- Newcastle, NH
- Rye, NH
- Greenland, NH
- North Hampton, NH
- Kittery, ME
- York, ME
- Eliot, ME

The Community Campus tenants lease space from the Foundation at below-market rates. Each tenant is an independent, non-profit organization that relies on grants and contributions to support its operation.

In addition to the Foundation for Seacoast Health, ten organizations currently make their homes at the Community Campus:

- Bonnie CLAC
- Community Child Care Center
- Families First of the Greater Seacoast
- InfoLink/Medical Financial Assistance
- New Heights
- Portsmouth Early Education Program
- Rockingham Community Action Portsmouth Head Start Center
- Rockingham County Child Advocacy Center
- Steppingstones- The Kremple Brain Injury Foundation
- Seacoast Outright

#### b. Mission

In many ways, the Community Campus is like a commercial building -- a facility that leases space to independent, non-profit organizations. Yet the Community Campus is also an idea and a vision -- a community where:

- Every tenant is committed to improving the lives of families and children.
- Tenants share space and resources, working collaboratively to provide coordinated care.
- It's easy for consumers to get the services and assistance they need.
- Every employee is there because they want to help others.
- Agencies and their employees actively share ideas, activities and resources

The Foundation for Seacoast Health facility and grounds are smoke-free. Signage both inside and outside will reinforce this tenet. Tenants are expected to reinforce this policy with their clients in support of the health promotion mission of the Foundation for Seacoast Health.

In addition to the Ten organizations that lease space for their programs at the Community Campus, health-related nonprofit organizations may use the campus facilities and grounds for sports events, meetings, seminars, health and education classes and fundraising events. These organizations must be located in one of the following communities: Portsmouth, Rye, Newcastle, Newington, Greenland, and North Hampton, NH; and Kittery, Eliot and York, Maine.

**c. History**

The idea of a community campus began with the desire to give nonprofit organizations and their clients a high quality, permanent home. Many of the community services funded by the Foundation for Seacoast Health have long struggled with facilities that were cramped, run-down, temporary or inaccessible. A decade of planning and research has been invested in the Community Campus project, and almost every health-related organization in the Seacoast contributed its ideas and opinions about what the Campus should look like.

**d. For More Information**

To learn more about the Community Campus and its history, call the Foundation for Seacoast Health: 422-8200, log onto: [ffsh.org](http://ffsh.org) or email the Foundation for Seacoast Health at [ffsh@communitycampus.org](mailto:ffsh@communitycampus.org)

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## Section I: A. General Information

### 2. Hours of Operation

#### a. Normal Operating Hours

- The normal business operating hours are Monday through Friday from 7:00 a.m. to 6:00 p.m.
- Agencies using the conference rooms are expected to end their meeting by 9 p.m. and vacate the building by 9:15 p.m.

#### In Case of Closure

- The Community Campus (including all agencies) will be closed on the following days: New Year's Day, Memorial Day, July 4, Labor Day, Thanksgiving Day, and Christmas Day.

- b. For More Information:** Contact the Foundation for Seacoast Health, Campus Administrative Coordinator at 422-8200.

## Section I: B. Campus Web Site and Computers

### 1. Web Site

#### Description and General Policies and Procedures

The Foundation for Seacoast Health maintains a Community Campus web site. The site includes general information about the Campus and each of the organizations located on-site. It also provides links to the individual organizations and to other sites in the community. The web site address is: [www.communitycampus.org](http://www.communitycampus.org)

### 2. Computers

#### a. Description and General Policies and Procedures

- The Foundation for Seacoast Health is responsible for maintaining the Campus server, cables that connect from the outside of the building to the building, and cables/lines within the walls of the building.
- The Foundation for Seacoast Health is responsible for maintaining the Campus Web Site.
- Organizations that are located at the Campus are responsible for maintaining their own computer hardware and software.
- In essence, the Foundation is responsible for anything "up to the walls". The organizations are responsible for maintaining everything "from the walls to their computers." This does not include Families First and New Heights, which have their own server and equipment.
- Organizations that wish to add or change e-mail accounts shall contact the Campus Administrative Coordinator.
- Organizations are responsible for remembering their own passwords. The Foundation does not keep copies of the passwords.

- b. For More Information:** Contact the Foundation for Seacoast Health at 422-8200.

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